

## ***The EBD Update – Friday, November 2, 2007***

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**\*\* State Edition \*\***

### **Message from FBMC**

Just a friendly reminder to all agencies to please send in the enrollment forms for Flexible Spending Accounts to FBMC as soon as possible. We would like to complete the data entry process in a timely manner prior to the deadline for the first payroll in January. If you have any questions, please contact Tera Gardner at 501-683-0180. Thank you.

### **Reminder from Minnesota Life**

If a member needs to designate his / her life insurance beneficiary with a paper form, please use the form at the following link:

[https://arbenefits.org/ebd\\_pages/forms/formMinnesotaLifeBenDesignation2007.pdf](https://arbenefits.org/ebd_pages/forms/formMinnesotaLifeBenDesignation2007.pdf)

USAbles forms can not be used to update a member's beneficiary information.

### **Health Insurance Forms**

Please remember to initial any health insurance form that you send to us if it has been processed in AASIS or ARBenefits. This will help us to identify the forms that need our attention versus those forms that require only scanning / imaging.

### **2007 Flu Clinic Schedule**

Below is the link for the 2007 Flu Clinic Schedule. Please share the information with your employees. [https://arbenefits.org/ebd\\_pages/forms/flyerFluSchedule2007.pdf](https://arbenefits.org/ebd_pages/forms/flyerFluSchedule2007.pdf)

Jason Lee, CFCI  
Communications Manager  
Employee Benefits Division  
501 Woodlane St., Suite 500  
Little Rock, AR 72201

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