

The EBD Update – Monday, January 7, 2008

A publication by The Employee Benefits Division

***** Public School Edition *****

Billing Clarification

A few months ago, we included a section in The EBD Update regarding premium payments and other information due to EBD by the first of every month. This is not a change of policy, just a restatement to clarify the requirement for timely submission of your information.

In order for the billing information to not be considered late, it must be received by EBD **before** the 1st of the month.

Billing information that is received by EBD **on or after** the 1st will be considered "Late". The only exception being when the billing information was postmarked on or before the 25th.

If you have any questions about the timeliness of your billing information, please contact your EBD Accounting Representative, Laurie at 501-683-0586 or Valencia at 501-683-0195.

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